

**Financial Monitoring and Business Strategy Delivery Report**  
**CABINET - 20 October 2015**  
**Budget Monitoring**

Ref	Directorate	BUDGET 2015/16					Outturn Forecast Year end Spend/Income	Projected Year end Variation to Budget	Projected Year end Variance Traffic Light
		Original Budget	Brought Forward from 2014/15 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Budget			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	(13)
<b>CEF</b>	<b>Children, Education &amp; Families</b>								
	Gross Expenditure	419,141	0	3,018	0	422,159	435,542	13,383	A
	Gross Income	-312,092	0	-2,568	0	-314,660	-325,560	-10,900	A
		<b>107,049</b>	<b>0</b>	<b>450</b>	<b>0</b>	<b>107,499</b>	<b>109,982</b>	<b>2,483</b>	A
<b>SCS</b>	<b>Social &amp; Community Services</b>								
	Gross Expenditure	220,716	0	-8,739	0	211,977	213,223	1,246	G
	Gross Income	-11,968	0	8,209	0	-3,759	-3,759	0	G
		<b>208,748</b>	<b>0</b>	<b>-530</b>	<b>0</b>	<b>208,218</b>	<b>209,464</b>	<b>1,246</b>	G
<b>EE</b>	<b>Environment &amp; Economy</b>								
	Gross Expenditure	158,099	0	-9,114	2,050	151,035	151,047	12	G
	Gross Income	-81,518	0	8,189	0	-73,329	-71,252	2,077	A
		<b>76,581</b>	<b>0</b>	<b>-925</b>	<b>2,050</b>	<b>77,706</b>	<b>79,795</b>	<b>2,089</b>	A
<b>CEO</b>	<b>Chief Executive's Office</b>								
	Gross Expenditure	31,736	0	-1,310	0	30,426	31,508	1,082	A
	Gross Income	-12,943	0	2,277	0	-10,666	-11,686	-1,020	R
		<b>18,793</b>	<b>0</b>	<b>967</b>	<b>0</b>	<b>19,760</b>	<b>19,822</b>	<b>62</b>	G
<b>PH1</b>	<b>Public Health</b>								
	Gross Expenditure	31,023	0	0	0	31,023	31,314	291	G
	Gross Income	-31,023	0	0	0	-31,023	-31,314	-291	G
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	Less Recharges to Other Directorates	-67,832				-67,832	-67,832	0	
		67,832				67,832	67,832	0	
	<b>Directorate Expenditure Total</b>	<b>792,883</b>	<b>0</b>	<b>-16,145</b>	<b>2,050</b>	<b>778,788</b>	<b>794,802</b>	<b>16,014</b>	A
	<b>Directorate Income Total</b>	<b>-381,712</b>	<b>0</b>	<b>16,107</b>	<b>0</b>	<b>-365,605</b>	<b>-375,739</b>	<b>-10,134</b>	A

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(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	(13)
	<b>Directorate Total Net</b>	<b>411,171</b>	<b>0</b>	<b>-38</b>	<b>2,050</b>	<b>413,183</b>	<b>419,063</b>	<b>5,880</b>	<b>G</b>

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		Original Budget £000 (3)	Brought Forward from 2014/15 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	Latest Budget £000 (7)			
(1)	(2)								
	Contributions to (+)/from (-)reserves	-7,241				-7,241	-7,241	0	
	Contribution to (+)/from(-) balances	2,000			-2,050	-50	-50	0	
	Pensions - Past Service Deficit Funding	830				830	830	0	
	Contingency	4,029		529		4,558	4,558	0	
	Capital Financing	33,768				33,768	33,768	0	
	Interest on Balances	-4,199				-4,199	-4,199	0	
	Additional funding to be allocated					0	0	0	
	<b>Strategic Measures Budget</b>	29,187	0	529	-2,050	27,666	27,666	0	
	Unringfenced Government Grants	-15,777		-491		-16,268	-16,268	0	
	Council Tax Surpluses	-7,472				-7,472	-7,472	0	
	Revenue Support Grant	-62,305				-62,305	-62,305	0	
	Business Rates Top-Up	-37,085				-37,085	-37,085	0	
	Business Rates From District Councils	-29,466				-29,466	-29,466	0	
	<b>Council Tax Requirement</b>	288,253	0	0	0	288,253	294,133	5,880	

**KEY TO TRAFFIC LIGHTS**

**Balanced Scorecard Type of Indicator**

Budget	On track to be within +/- 2% of year end budget	G
	On track to be within +/- 5% of year end budget	A
	Estimated outturn showing variance in excess of +/- 5% of year end budget	R

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		Original Budget	Brought Forward from 2014/15 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	(13)
<b>CEF1</b>	<b>Education &amp; Early Intervention</b>								
	Gross Expenditure	84,212		-15,497	0	68,715	71,955	3,240	A
	Gross Income	-47,648		483	0	-47,165	-50,189	-3,024	R
		<b>36,564</b>	<b>0</b>	<b>-15,014</b>	<b>0</b>	<b>21,550</b>	<b>21,766</b>	<b>216</b>	<b>G</b>
<b>CEF2</b>	<b>Children's Social Care</b>								
	Gross Expenditure	57,390		18,860	0	76,250	79,702	3,452	A
	Gross Income	-4,678		-3,269	0	-7,947	-9,100	-1,153	R
		<b>52,712</b>	<b>0</b>	<b>15,591</b>	<b>0</b>	<b>68,303</b>	<b>70,602</b>	<b>2,299</b>	<b>A</b>
<b>CEF3</b>	<b>Children, Education &amp; Families Central Costs</b>								
	Gross Expenditure	5,908		-54	0	5,854	5,846	-8	G
	Gross Income	0		0	0	0	0	0	
		<b>5,908</b>	<b>0</b>	<b>-54</b>	<b>0</b>	<b>5,854</b>	<b>5,846</b>	<b>-8</b>	<b>G</b>
<b>CEF4</b>	<b>Schools</b>								
	Gross Expenditure	256,136		-291	0	255,845	262,544	6,699	A
	Gross Income	-255,596		218	0	-255,378	-262,101	-6,723	A
		<b>540</b>	<b>0</b>	<b>-73</b>	<b>0</b>	<b>467</b>	<b>443</b>	<b>-24</b>	<b>R</b>
	<b>Non Negotiable Support Service Recharges</b>								
	Gross Expenditure	15,641			0	15,641	15,641	0	G
	Gross Income	-4,316			0	-4,316	-4,316	0	G
		<b>11,325</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,325</b>	<b>11,325</b>	<b>0</b>	<b>G</b>
	Less recharges within directorate	-146				-146	-146	0	G
		146				146	146	0	G
	<b>Directorate Expenditure Total</b>	<b>419,141</b>	<b>0</b>	<b>3,018</b>	<b>0</b>	<b>422,159</b>	<b>435,542</b>	<b>13,383</b>	<b>A</b>
	<b>Directorate Income Total</b>	<b>-312,092</b>	<b>0</b>	<b>-2,568</b>	<b>0</b>	<b>-314,660</b>	<b>-325,560</b>	<b>-10,900</b>	<b>A</b>
	<b>Directorate Total Net</b>	<b>107,049</b>	<b>0</b>	<b>450</b>	<b>0</b>	<b>107,499</b>	<b>109,982</b>	<b>2,483</b>	<b>A</b>

## KEY TO TRAFFIC LIGHTS

On track to be within +/- 2% of year end budget
On track to be within +/- 5% of year end budget
Estimated outturn showing variance in excess of +/- 5% of year end budget

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		Original Budget £000 (3)	Brought Forward from 2014/15 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	Latest Estimate £000 (7)			
(1)	(2)								
<b>SCS1 Adult Social Care</b>	Gross Expenditure	182,406		-8,396	0	174,010	175,844	1,834	G
	Gross Income	-16,004		7,866	0	-8,138	-8,138	0	G
		<b>166,402</b>	<b>0</b>	<b>-530</b>	<b>0</b>	<b>165,872</b>	<b>167,706</b>	<b>1,834</b>	<b>G</b>
<b>SCS2 Joint Commissioning</b>	Gross Expenditure	7,163		7	0	7,170	7,170	0	G
	Gross Income	-2,727		-7	0	-2,734	-2,734	0	G
		<b>4,436</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,436</b>	<b>4,436</b>	<b>0</b>	<b>G</b>
<b>SCS3 Fire &amp; Rescue, Emergency Planning and Community Safety</b>	Gross Expenditure	3,193		22,754	0	25,947	25,359	-588	A
	Gross Income	-1,691		-175	0	-1,866	-1,866	0	G
		<b>1,502</b>	<b>0</b>	<b>22,579</b>	<b>0</b>	<b>24,081</b>	<b>23,493</b>	<b>-588</b>	<b>A</b>
<b>SCS4 Fire &amp; Rescue and Emergency Planning (merged with SCS3 Community Safety)</b>	Gross Expenditure	23,104		-23,104	0	0	0	0	
	Gross Income	-525		525	0	0	0	0	
		<b>22,579</b>	<b>0</b>	<b>-22,579</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Non Negotiable Support Service Recharges</b>	Gross Expenditure	13,829			0	13,829	13,829	0	G
	Gross Income				0	0	0	0	
		<b>13,829</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,829</b>	<b>13,829</b>	<b>0</b>	<b>G</b>
	Less recharges within directorate	-8,979				-8,979	-8,979	0	G
		8,979				8,979	8,979	0	G
	<b>Directorate Expenditure Total</b>	<b>220,716</b>	<b>0</b>	<b>-8,739</b>	<b>0</b>	<b>211,977</b>	<b>213,223</b>	<b>1,246</b>	<b>G</b>
	<b>Directorate Income Total</b>	<b>-11,968</b>	<b>0</b>	<b>8,209</b>	<b>0</b>	<b>-3,759</b>	<b>-3,759</b>	<b>0</b>	<b>G</b>
	<b>Directorate Total Net</b>	<b>208,748</b>	<b>0</b>	<b>-530</b>	<b>0</b>	<b>208,218</b>	<b>209,464</b>	<b>1,246</b>	<b>G</b>

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Pooled Budgets

Original Budget £m	Latest Budget £m		Variance Year End 2015 £m	Forecast Variance May 2015 £m	Change in Variance £m
		<b><u>Older People's &amp; Equipment Pool</u></b>			
70.725	70.895	Oxfordshire County Council	+0.834	-0.275	+1.109
33.897	33.897	Better Care Fund	+0.000	+0.000	+0.000
82.699	83.080	Oxfordshire Clinical Commissioning Group	+1.356	+0.013	+1.343
<b>187.321</b>	<b>187.872</b>	<b>Total Older People's &amp; Equipment Pool</b>	<b>+2.190</b>	<b>-0.262</b>	<b>+2.452</b>
		<b><u>Physical Disabilities Pool</u></b>			
12.027	11.370	Oxfordshire County Council	-0.242	-0.306	+0.064
7.219	7.345	Oxfordshire Clinical Commissioning Group	-0.148	-0.187	+0.039
<b>19.246</b>	<b>18.715</b>	<b>Total Physical Disabilities Pool</b>	<b>-0.390</b>	<b>-0.493</b>	<b>+0.103</b>
		<b><u>Learning Disabilities Pool</u></b>			
68.755	68.755	Oxfordshire County Council	+0.719	+0.698	+0.021
13.083	13.083	Oxfordshire Clinical Commissioning Group	+0.127	+0.123	+0.004
<b>81.838</b>	<b>81.838</b>	<b>Total Learning Disabilities Pool</b>	<b>+0.846</b>	<b>+0.821</b>	<b>+0.025</b>
<b>151.507</b>	<b>151.020</b>	<b>Total Oxfordshire County Council</b>	<b>+1.311</b>	<b>+0.117</b>	<b>+1.194</b>
<b>33.897</b>	<b>33.897</b>	<b>Better Care Fund</b>			
<b>103.000</b>	<b>103.508</b>	<b>Total Oxfordshire Clinical Commissioning Group</b>	<b>+1.335</b>	<b>-0.051</b>	<b>+1.386</b>
<b>254.507</b>	<b>254.528</b>	<b>Total Pooled Budgets</b>	<b>+2.646</b>	<b>+0.066</b>	<b>+2.580</b>

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(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	(13)
<b>EE1</b>	<b>Strategy and Infrastructure</b>								
	Gross Expenditure	13,304		2	0	13,306	14,438	1,132	R
	Gross Income	-5,835		-2	0	-5,837	-6,886	-1,049	R
		<b>7,469</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,469</b>	<b>7,552</b>	<b>83</b>	G
<b>EE2</b>	<b>Commercial</b>								
	Gross Expenditure	118,492		42	2,050	120,584	118,291	1,231	G
	Gross Income	-38,221		-149	0	-38,370	-34,846		G
		<b>80,271</b>	<b>0</b>	<b>-107</b>	<b>2,050</b>	<b>82,214</b>	<b>83,445</b>	<b>1,231</b>	G
<b>EE3</b>	<b>Oxfordshire Customer Services</b>								
	Gross Expenditure	33,001		-5,600	0	27,401	28,574	1,173	A
	Gross Income	-13,505		4,782	0	-8,723	-9,121	-398	A
		<b>19,496</b>	<b>0</b>	<b>-818</b>	<b>0</b>	<b>18,678</b>	<b>19,453</b>	<b>775</b>	A
	<b>Non Negotiable Support Service Recharges</b>								
	Gross Expenditure	7,090		-3,558	0	3,532	3,532	0	G
	Gross Income	-37,745		3,558	0	-34,187	-34,187	0	G
		<b>-30,655</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-30,655</b>	<b>-30,655</b>	<b>0</b>	G
	Less recharges within directorate	-13,788				-13,788	-13,788	0	G
		13,788				13,788	13,788	0	G
	<b>Directorate Expenditure Total</b>	<b>158,099</b>	<b>0</b>	<b>-9,114</b>	<b>2,050</b>	<b>151,035</b>	<b>151,047</b>	<b>3,536</b>	A
	<b>Directorate Income Total</b>	<b>-81,518</b>	<b>0</b>	<b>8,189</b>	<b>0</b>	<b>-73,329</b>	<b>-71,252</b>	<b>-1,447</b>	G
	<b>Directorate Total Net</b>	<b>76,581</b>	<b>0</b>	<b>-925</b>	<b>2,050</b>	<b>77,706</b>	<b>79,795</b>	<b>2,089</b>	A

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<b>CEO1</b>	<b>Chief Executive &amp; Business Support</b>								
	Gross Expenditure	848		350	0	1,198	1,185	-13	G
	Gross Income	0		-350	0	-350	-341	9	A
		<b>848</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>848</b>	<b>844</b>	<b>-4</b>	<b>G</b>
<b>CEO2</b>	<b>Human Resources</b>								
	Gross Expenditure	2,741		1,646	0	4,387	4,348	-39	G
	Gross Income	-3		-748	0	-751	-737	14	G
		<b>2,738</b>	<b>0</b>	<b>898</b>	<b>0</b>	<b>3,636</b>	<b>3,611</b>	<b>-25</b>	<b>G</b>
<b>CEO3</b>	<b>Corporate Finance &amp; Internal Audit</b>								
	Gross Expenditure	3,597		220	0	3,817	4,064	247	R
	Gross Income	-705		-155	0	-860	-1,052	-192	R
		<b>2,892</b>	<b>0</b>	<b>65</b>	<b>0</b>	<b>2,957</b>	<b>3,012</b>	<b>55</b>	<b>G</b>
<b>CEO4</b>	<b>Law &amp; Culture</b>								
	Gross Expenditure	17,907		30	0	17,937	18,892	955	R
	Gross Income	-7,201		-26	0	-7,227	-7,971	-744	R
		<b>10,706</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>10,710</b>	<b>10,921</b>	<b>211</b>	<b>G</b>
<b>CEO5</b>	<b>Strategy &amp; Communications</b>								
	Gross Expenditure	916		2	0	918	850	-68	R
	Gross Income	0		-2	0	-2	-109	-107	R
		<b>916</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>916</b>	<b>741</b>	<b>-175</b>	<b>R</b>



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(1)	(2)								
CEO6	<b>Corporate &amp; Democratic Core</b>								
	Gross Expenditure	2,141		0	0	2,141	2,141	0	G
	Gross Income	0		0	0	0	0	0	G
		<b>2,141</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,141</b>	<b>2,141</b>	<b>0</b>	<b>G</b>
	<b>Non Negotiable Support Service Recharges</b>								
	Gross Expenditure	5,879		-3,558	0	2,321	2,321	0	G
	Gross Income	-7,327		3,558	0	-3,769	-3,769	0	G
		<b>-1,448</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1,448</b>	<b>-1,448</b>	<b>0</b>	<b>G</b>
	Less recharges within directorate	-2,293				-2,293	-2,293	0	G
		2,293				2,293	2,293	0	G
	<b>Directorate Expenditure Total</b>	<b>31,736</b>	<b>0</b>	<b>-1,310</b>	<b>0</b>	<b>30,426</b>	<b>31,508</b>	<b>1,082</b>	<b>A</b>
	<b>Directorate Income Total</b>	<b>-12,943</b>	<b>0</b>	<b>2,277</b>	<b>0</b>	<b>-10,666</b>	<b>-11,686</b>	<b>-1,020</b>	<b>R</b>
	<b>Directorate Total Net</b>	<b>18,793</b>	<b>0</b>	<b>967</b>	<b>0</b>	<b>19,760</b>	<b>19,822</b>	<b>62</b>	<b>G</b>

## KEY TO TRAFFIC LIGHTS

On track to be within +/- 2% of year end budget

On track to be within +/- 5% of year end budget

Estimated outturn showing variance in excess of +/- 5% of year end budget

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**Financial Monitoring and Business Strategy Delivery Report**  
**CABINET - 20 October 2015**  
**Budget Monitoring**

Ref	Directorate	BUDGET 2015/16					Outturn Forecast Year end Spend/Income £000 (8)	Projected Year end Variation underspend - overspend + £000 (9)	Projected Year end Variance Traffic Light (13)
		Original Budget £000 (3)	Brought Forward from 2014/15 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	Latest Estimate £000 (7)			
(1)	(2)								
<b>PH1</b>	<b>LA Commissioning Responsibilities - Nationally Defined</b>								
	Gross Expenditure	14,728	0	0	0	14,728	14,830	102	G
	Gross Income	0	0	0	0	0	0	0	
		<b>14,728</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,728</b>	<b>14,830</b>	<b>102</b>	<b>G</b>
<b>PH2</b>	<b>LA Commissioning Responsibilities - Locally defined</b>								
	Gross Expenditure	15,629	0	0	0	15,629	14,025	-1,604	R
	Gross Income	-604	0	0	0	-604	-324	280	R
		<b>15,025</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,025</b>	<b>13,701</b>	<b>-1,324</b>	<b>R</b>
<b>PH3</b>	<b>Public Health Recharges</b>								
	Gross Expenditure	94	0	0	0	94	670	576	R
	Gross Income	0	0	0	0	0	0	0	
		<b>94</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>94</b>	<b>670</b>	<b>576</b>	<b>R</b>
<b>PH4</b>	<b>Grant Income</b>								
	Gross Expenditure	0	0	0	0	0	0	0	
	Gross Income	-29,847	0	0	0	-29,847	-30,418	-571	G
		<b>-29,847</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-29,847</b>	<b>-30,418</b>	<b>-571</b>	<b>G</b>
	Transfer to Public Health Reserve						<b>1,217</b>	<b>1,217</b>	
	<b>Non Negotiable Support Service Recharges</b>								
	Gross Expenditure	572	0		0	572	572	0	G
	Gross Income	-572	0		0	-572	-572	0	G
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	Less recharges within directorate	0				0	0	0	
		0				0	0	0	
	<b>Directorate Expenditure Total</b>	<b>31,023</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31,023</b>	<b>31,314</b>	<b>291</b>	<b>G</b>
	<b>Directorate Income Total</b>	<b>-31,023</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-31,023</b>	<b>-31,314</b>	<b>-291</b>	<b>G</b>
	<b>Directorate Total Net</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## KEY TO TRAFFIC LIGHTS

On track to be within +/- 2% of year end budget
On track to be within +/- 5% of year end budget
Estimated outturn showing variance in excess of +/- 5% of year end budget

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**Financial Monitoring and Business Strategy Delivery Report  
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**CABINET IS RECOMMENDED TO APPROVE THE VIREMENTS AS DETAILED BELOW:**

Directorate	Month of Cabinet meeting	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
Inter-Directorate	October	Creation of Income and Expenditure Budgets in respect to Depreavation of Liberty Safeguards Grant received from Department of Health	SCS1-4L	Adult Protection and Mental Capacity	T	224.0	
			SM	Strategic Measures	T		-224.0
		Creation of Income and Expenditure Budgets in respect to Independent Living Fund Grant received from Department for Communities & Local Government	SCS1-SC	Learning Disabilities Pooled Budget Contribution	P	1,725.0	
			SCS1-5A	Physical Disabilities Pooled Budget Contribution	P	631.3	
			SCS2-1BCD	Learning Disabilities Non-Pool Services	P	647.4	
			SM	Strategic Measures	P		-3,003.7
		Creation of Income and Expenditure in relation to Fire Transformation Grant	SCS3-1	Fire & Rescue	T	560.0	
			SM	Strategic Measures	T		-560.0
Grand Total					3,787.7	-3,787.7	

**Financial Monitoring and Business Strategy Delivery Report  
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**NEW VIREMENTS FOR CABINET TO NOTE**

Directorate (CD = Cross Directorate)	Month of Cabinet meeting	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
CEF	Oct	Correct Youth Offending Service Income Budget	CEF2-6	Youth Offending Service	Permanent	-19.0	19.0
		Early Years DSG agreed by Schools Forum 3/12/2014 Item 7	CEF1-4	Education	Permanent	30.0	-30.0
			CEF1-5	School Organisation & Planning	Permanent	28.9	-28.9
			CEF4-2	Early Years Single Funding Formula	Permanent	-58.9	58.9
			CEF1-4	Education	Permanent	-16.7	0.0
		Transfer of budget from FIS to Sufficiency and Access	CEF1-5	School Organisation & Planning	Permanent	16.7	0.0
			CEF2-2	Corporate Parenting	Permanent	61.5	0.0
		Budget Virement to enable the Homes to have a more realistic Budgets to manage.	CEF2-3	Social Care	Permanent	-61.5	0.0
			CEF2-2	Corporate Parenting	Temporary	150.6	-150.6
		Innovation grant 15/16	CEF2-2	Corporate Parenting	Temporary	70.0	-70.0
		TEND Programme	CEF2-2	Corporate Parenting	Temporary	95.0	0.0
		Toubled Families Coordinator funding for MASH analyst & schools advisor	CEF2-3	Social Care	Temporary	95.0	0.0
			CEF2-7	Early Intervention	Temporary	-95.0	0.0
		CC Revenue 2015/16	CEF2-7	Early Intervention	Temporary	344.2	7.0
Florence Park CC Rev 2015/16	CEF2-7	Early Intervention	Temporary	-351.3	0.0		
SCS	Oct	Restructuring of Daytime Support cost centres	SCS1-2ABDE	Learning Disabilities Non Pool Services	Permanent	-32.9	32.9
E&E	Oct	Sustainable urban drainage systems grant received from Department Environment Food and Rural Affairs	EE2-31 to EE2-34	Network & Asset Management	Permanent	83.1	-83.1
		Clear budget as service discontinued	EE3-2	Education Support Services	Permanent	-35.5	35.5
		Asset Strategy Fees budget to offset Commercial Salary shortfall	EE2-1	Commercial Services Management	Permanent	100.0	0.0
			EE2-22	Property & Facilities Management	Permanent	-100.0	0.0
		Income and spending varies by year	EE1-1 to EE1-4	Strategy and Infrastructure	Permanent	-20.9	20.9
		OCS Externalisation Savings	EE3-6	HR	Permanent	166.0	0.0
			EE3-7	Operational Finance	Permanent	-166.0	0.0
		Total available budget (from rsrv)	EE2	Environment & Economy	Temporary	351.2	0.0
		Reverse previous virement	EE2-22	Property & Facilities Management	Temporary	-351.2	0.0
		INCOME BUDGET REALIGNMENT	EE2-31 to EE2-34	Network & Asset Management	Permanent	0.0	94.5
EE2-35	Countryside & Records		Permanent	0.0	-94.5		

**Financial Monitoring and Business Strategy Delivery Report  
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**NEW VIREMENTS FOR CABINET TO NOTE**

Directorate (CD = Cross Directorate)	Month of Cabinet meeting	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
Inter-directorate	Oct	To Family Info Serv from SEND Reforms Grant	CEF1-2	Additional & Special Educational Needs	Temporary	-15.0	0.0
			EE3-5	Customer Service Centre	Temporary	15.0	0.0
		PAM Contract now under CEO HR	CEO2-3	Organisational Management	Permanent	40.0	0.0
			EE3-6	HR	Permanent	-40.0	0.0
		Transfer of Nursery Education Funding Team Budget	CEF1-5	School Organisation & Planning	Permanent	56.1	0.0
			EE3-7	Operational Finance	Permanent	-56.1	0.0
		Transfer of Residual Human Resources Budgets from OCS to CEO as part of the transfer of services to Hampshire preciously agreed by Cabinet	CEO2-5	IBC HR	Permanent	1,307.6	-565.3
			EE3-6	HR	Permanent	-1,307.6	565.3
		Transforming OCS	CEO2	Human Resources	Permanent	-24.9	0.0
			CEO3	Corporate Finance & Internal Audit	Permanent	128.4	-137.7
			EE2-22	Property & Facilities Management	Permanent	0.0	-100.3
			EE3-1	Management Team	Permanent	-6.0	148.0
			EE3-3	ICT	Permanent	325.0	-325.0
			EE3-4	Business Development	Permanent	0.0	-57.9
			EE3-6	HR	Permanent	149.7	0.0
EE3-7	Operational Finance	Permanent	-99.2	0.0			
Grand Total						661.4	-661.4

**Financial Monitoring and Business Strategy Delivery Report  
CABINET - 20 October 2015**

**Ringfenced Government Grants - 2015/16**

<b>Directorate</b>	<b>2015/16 Budget Book</b>	<b>In year Adjustments / New Allocations reported previously</b>	<b>In year Adjustments/ New Allocations reported this time</b>	<b>Latest Allocation</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Children, Education &amp; Families</b>				
Asylum (UASC & Post 18)	0.795			0.795
Dedicated Schools Grant	262.644			262.644
Education Funding Agency – Sixth Form and Bursary Funding	4.537			4.537
PE and Sport Grant 2014/15 (£1.013m payable in 2014/15 with a further instalment of £0.723m in April 2015)	0.723			0.723
Pupil Premium	10.149			10.149
Remand	0.064			0.064
Universal Infant Free School Meals	5.693			5.693
Youth Justice Board	0.680			0.680
<b>Total Children, Education &amp; Families</b>	<b>285.285</b>	<b>0.000</b>	<b>0.000</b>	<b>285.285</b>
<b>Social &amp; Community Services</b>				
Delayed Transfers of Care - Department of Health			0.170	0.170
<b>Total Social &amp; Community Services</b>	<b>0.000</b>	<b>0.000</b>	<b>0.170</b>	<b>0.170</b>

**Financial Monitoring and Business Strategy Delivery Report  
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**Ringfenced Government Grants - 2015/16**

<b>Directorate</b>	<b>2015/16 Budget Book</b>	<b>In year Adjustments / New Allocations reported previously</b>	<b>In year Adjustments/ New Allocations reported this time</b>	<b>Latest Allocation</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Environment &amp; Economy</b>				
<b>Environment &amp; Economy Directorate Grants</b>	3.697			3.697
Skills Funding Agency - Adult Education	0.209			0.209
Education Funding Agency (Formerly the YPLA)	1.000			1.000
Local Sustainable Transport Fund Grant	0.795			0.795
Bus Service Operators Grant	0.242	0.377		0.619
DCLG - Foodwise Project		0.095		0.095
Natural England				0.000
<b>Subtotal Environment &amp; Economy Directorate Grants</b>	<b>5.943</b>	<b>0.472</b>	<b>0.000</b>	<b>6.415</b>
<b>Grants held on behalf of Local Enterprise Partnership</b>				0.000
Regional Growth Fund - Oxford Innovation Business Support	0.896	0.148		1.044
BIS - Oxford Innovation Business Support	0.250	-0.197		0.053
SEEDA - Oxford Innovation Business Support	0.144			0.144
DCLG (Local Enterprise Partnership Funding)	0.500			0.500
City Deal Skills Grant	0.590			0.590
<b>Subtotal Grants held on behalf of Local Enterprise Partnership</b>	<b>2.380</b>	<b>-0.049</b>	<b>0.000</b>	<b>2.331</b>
<b>Total Environment &amp; Economy</b>	<b>8.323</b>	<b>0.423</b>	<b>0.000</b>	<b>8.746</b>
<b>Public Health</b>				
Public Health Grant	30.419			30.419
<b>Total Public Health</b>	<b>30.419</b>	<b>0.000</b>	<b>0.000</b>	<b>30.419</b>

**Financial Monitoring and Business Strategy Delivery Report  
CABINET - 20 October 2015**

**Ringfenced Government Grants - 2015/16**

<b>Directorate</b>	<b>2015/16 Budget Book</b>	<b>In year Adjustments / New Allocations reported previously</b>	<b>In year Adjustments/ New Allocations reported this time</b>	<b>Latest Allocation</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Chief Executive's Office</b>				
Music	0.642			0.642
Arts Council		0.048		0.048
Find Your Voice		0.015		0.015
<b>Total Chief Executive's Office</b>	<b>0.642</b>	<b>0.063</b>	<b>0.000</b>	<b>0.705</b>
<b>Total</b>	<b>324.669</b>	<b>0.486</b>	<b>0.170</b>	<b>325.325</b>



**October Financial Monitoring & Business Strategy Delivery Report**  
**CABINET 20 October 2015**  
**Oxfordshire County Council's Treasury Management Lending List**  
as at 1 October 2015

Counterparty Name	Lending Limits			
	Standard Limit £	Group Limit £	Group	Period Limit
<b><u>PENSION FUND Call Accounts / Money Market Funds</u></b>				
Santander UK plc - PF A/c				6 mths
LloydsBank plc - Callable Deposit A/c (OXFORDCCPEN)				9 mths
Standard Life Sterling Liquidity Fund - (Pension Fund) (formerly Ignis)				6 mths
Svenska Handelsbanken - Call A/c (Pension Fund)				364 days
<b><u>Call Accounts / Money Market Funds</u></b>				
Santander UK plc - Main A/c	15,000,000	15,000,000	a	6 mths
Close Brothers Ltd - 95 day notice A/c	10,000,000	10,000,000	d	6 mths
Lloyds Bank plc - Callable Deposit A/c	25,000,000	25,000,000	b	9 mths
Svenska Handelsbanken - Call A/c	25,000,000	25,000,000	c	364 days
Goldman Sachs Sterling Liquid Reserves Fund	25,000,000			6 mths
Deutsche Managed Sterling Fund	25,000,000			6 mths
Federated (Prime Rate)	12,000,000			6 mths
Standard Life Sterling Liquidity Fund - (County Council) (formerly Ignis)	25,000,000			6 mths
Morgan Stanley Sterling Liquidity Fund	5,000,000			O/N
Legal and General Investment Management	25,000,000			6 mths
Barclays current A/c	15,000,000		t	100 days
Barclays 100 day notice A/c	15,000,000		t	100 days
Santander 95 day notice A/c	15,000,000			6 mths
<b><u>Money Market Deposits</u></b>				
Santander UK plc	15,000,000	15,000,000	a	6 mths
Bank of Montreal	25,000,000			364 days
Bank of Nova Scotia	25,000,000			364 days
Bank of Scotland	15,000,000	25,000,000	b	9 mths
Barclays Bank Plc	15,000,000		t	100 days
Canadian Imperial Bank of Commerce	25,000,000			364 days
Close Brothers Ltd	10,000,000	10,000,000	d	6 mths
Commonwealth Bank of Australia	25,000,000			6 mths
Coventry Building Society	15,000,000			6 mths
Credit Suisse	15,000,000			100 days
Danske Bank	15,000,000			100 days
DBS Bank (Development Bank of Singapore)	25,000,000			6 mths
Debt Management Account Deposit Facility	100% Portfolio			6 mths
English, Welsh and Scottish Local Authorities (limit applies to individual authorities)	30,000,000			3 years
HSBC Bank plc	25,000,000			364 days
Lloyds TSB Bank plc	25,000,000	25,000,000	b	9 mths
Landesbank Hessen-Thuringen (Helaba)	20,000,000			6 mths
National Australia Bank	25,000,000			6 mths
National Bank of Canada	10,000,000			100 days
Nationwide Building Society	15,000,000			6 mths
Oversea-Chinese Banking Corp	25,000,000			6 mths
Rabobank Group	25,000,000			364 days
Royal Bank of Canada	25,000,000			364 days
Standard Chartered Bank	25,000,000			6 mths
Svenska Handelsbanken	25,000,000	25,000,000	c	364 days
Toronto-Dominion Bank	25,000,000			364 days
United Overseas Bank	25,000,000			6 mths

Financial Monitoring and Business Strategy Delivery Report  
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EARMARKED RESERVES

Earmarked Reserves	Balance at 1 April 2015 £000	2015/16 Movement		Balance at 31 March 2016 £000	May 2015 Forecast Balance at 31 March 2015 £000	Change in Provision Outturn Closing Balance to May Forecast £000	Commentary
		Contributions from Reserve £000	Contributions to Reserve £000				
<b>Revenue Reserves</b>							
<b>Schools' Reserves</b>	21,919	-1,053		20,866	20,866		Includes the school set up fund of £5.9m which will be used to address expected budget pressures in future years in funding for pupil growth, or basic needs revenue funding for the creation of new schools and academies.
<b>Cross Directorate Reserves</b>							
Vehicle and Equipment Reserve	2,375	-208		2,167	2,167		Forecast includes funding for Fire & Rescue Service vehicles and equipment.
Grants and Contributions Reserve	18,724	-4,821	1,218	15,121	16,089	-968	Forecast includes £10.576m Dedicated Schools Grant and £2.088m Public Health Grant.
ICT Projects	634	-350		284	284		To be used to fund ICT projects that span financial years including Framework-i in CE&F and the replacement for OCN
Government Initiatives	1,086	-850		236	236		
<b>Total Cross Directorate</b>	<b>22,819</b>	<b>-6,229</b>	<b>1,218</b>	<b>17,808</b>	<b>18,776</b>	<b>-968</b>	
<b>Directorate Reserves CE&amp;F</b>							
CE&F Commercial Services	501	-31		470	470		To be used to support commercial services within CE&F. Includes Outdoor Education Centres (£0.313m) and Governor Services (£0.157m).
School Intervention Fund	450	-450					For school improvement projects in line with Education Strategy.
Thriving Families	1,761	-573		1,188	1,188		Will be used to fund Thriving Families project in 2015/16 and future years.
Children's Social Care	726	-706		20	20		£0.206m carry forward requested relating to Supported Housing funding from ASC. £0.500m retained to cover transitional set up costs related to the Placement Strategy and in particular the new Children's Homes. mainly in relation to staffing.
Foster Carer Loans	220			220	220		To meet Children's Act loans write off and interest costs in future years.
Academies Conversion Support	470	-470					To manage the costs arising in legal services, human resources, property, finance and other areas as a consequence of school conversions to academies, and to provide the opportunity to investigate and implement alternate trust structures for groups of schools considering conversion to academies.
Early Intervention Service Reserve	28	-28					To fund various projects with the Early Intervention Service and the replacement of equipment
<b>Total CE&amp;F</b>	<b>4,156</b>	<b>-2,258</b>		<b>1,898</b>	<b>1,898</b>		
<b>S&amp;CS</b>							
Older People Pooled Budget Reserve	2,866	-1,166		1,700	2,645	-945	To be used in future years as agreed by the Joint Management Group
Physical Disabilities Pooled Budget Reserve	544			544	544		To be used in future years as agreed by the Joint Management Group
Learning Disabilities Pooled Budget Reserve	95			95	95		£0.095m relates to the transfer of property
Fire Control	40			40		40	Funding of the proposed joint Thames Valley Fire Control Centre, including specific revenue grant for this programme. Costs relating to the secondary control room will slip into 2015/16
Fire & Rescue & Emergency Planning Reserve	129		319	448	129	319	To be used for unbudgeted fire hydrant work and renewal of IT equipment
Community Safety Reserve	156			156	156		This reserve will be used for improvements to play areas at the Wheatley and Redbridge Gypsy and Travellers sites and to support the cost of complex Trading Standards investigations.
<b>Total S&amp;CS</b>	<b>3,830</b>	<b>-1,166</b>	<b>319</b>	<b>2,983</b>	<b>3,569</b>	<b>-586</b>	

**Financial Monitoring and Business Strategy Delivery Report**  
**CABINET - 20 October 2015**  
**EARMARKED RESERVES**

Earmarked Reserves	2015/16				May 2015 Forecast Balance at 31 March 2015 £000	Change in Provision Outturn Closing Balance to May Forecast £000	Commentary
	Balance at 1 April 2015 £000	Movement		Balance at 31 March 2016 £000			
		Contributions from Reserve £000	Contributions to Reserve £000				
<b>E&amp;E</b>							
Highways and Transport Reserve	37	-4		33	33		
On Street Car Parking	1,445	-1,402	1,476	1,519	1,519		One off budget contribution will now be used to support bridges investigation work in 2015/16. This surplus has arisen under the operation of the Road Traffic Regulation Act 1984 (section 55). The purposes for which these monies can be used are defined by statute and a summary of the income and expenditure is included in the Provisional Outturn Report to Cabinet in June.
Countryside Ascott Park - Historical Trail	21		1	22	22		
SALIX Energy Schemes	376			376	376		To be used to fund future repair and maintenance costs To be used for energy saving schemes in the future
Oxfordshire Waste Partnership Joint Reserve	12	-12					This reserve holds the revenue proportion of the unutilised element of the performance reward grant secured by the Oxfordshire Waste Partnership (OWP) To fund engineering (cell) work at Dix Pit waste management site and any other on-going liabilities due to the closure of other landfill sites.
Dix Pit Engineering Works & WRC Development	730	-110		620	620		To fund financial liabilities due to any contract deficit mechanism payments as part of the Enqery from Waste Contract. To meet disposal costs in excess of the 4% eligible to be charged against capital receipts
Waste Management	380	-366		14	14		To meet the costs of monitoring Section 106 agreements
Property Disposal Costs	235			235	235		This reserve is to ring-fence funding relating to the West End Project
Developer Funding (Revenue)	475			475	475		To be used to fund catering improvements in Schools plus a contingency for unforeseen costs
West End Partnership	56			56	56		Investment fund for the implementation of the asset rationalisation strategy
Catering Investment Fund (formerly FWT)	1,118			1,118	1,118		To be spent on Job Clubs in 2015/16
Asset Rationalisation	237	-237					To fund the Minerals and Waste project
Job Clubs	7	-7					Will be used to support the joint-use agreements with the district councils in future years.
Minerals and Waste Project	46	-46					This reserve contains LABGI funding that has been allocated by Cabinet to support the Local Enterprise Partnership .
Joint Use (moved from CE&F)	814		170	984	984		
LABGI Funding to support Local Enterprise Partnership	198	-66		132	132		
OCS Development Reserves	262	-1,585		-1,323		-1,323	The balance of this reserve will be paid back over the next 6 years as identified in the MMR in section EE3-1 OCS Management Team Contingency in case of an overspend if income received is less than budget
Money Management Reserve							To hold Oxford Western Conveyance flood relief scheme contributions
Oxford Western Conveyance	350		350	700	700		This reserve is to ring-fence funding for the Oxfordshire & Buckinghamshire Partnership graduate teacher training programme
Oxfordshire - Buckinghamshire partnership	398	-398			3	-3	
<b>Total E&amp;E</b>	<b>7,197</b>	<b>-4,233</b>	<b>1,997</b>	<b>4,961</b>	<b>6,287</b>	<b>-1,326</b>	
<b>Chief Executive's Office</b>							
Coroner's Service	40			40	40		This was used to support the projects in 2015/16
Council Elections	232		199	431	431		This will be used to fund future elections. In years where no County Elections take place any underspend on the Council Elections budget will be transferred to this reserve.
Registration Service	404	-102		302	302		To be used for refurbishing the Registration buildings and facilities
Cultural Services Reserve	1,029	-457		572	572		To be used to update software & hardware to maintain an effective library management system.
<b>Total - CEO</b>	<b>1,705</b>	<b>-559</b>	<b>199</b>	<b>1,345</b>	<b>1,345</b>		
<b>Directorate Reserves</b>	<b>16,888</b>	<b>-8,216</b>	<b>2,515</b>	<b>11,187</b>	<b>13,099</b>	<b>-1,912</b>	
<b>Corporate</b>							
Carry Forward Reserve	196	-196					The Carry Forward reserve allows budget managers to carry forward under and over spent budgets between financial years in accordance with the County Council's budget management arrangements, subject to Cabinet approval.
Efficiency Reserve	1,748	-913	2,000	2,835	2,835		This reserve is being used to support the implementation of the business strategies and the Medium Term Financial Plan.
<b>Corporate Total</b>	<b>1,944</b>	<b>-1,109</b>	<b>2,000</b>	<b>2,835</b>	<b>2,835</b>		
<b>Total Revenue Reserves</b>	<b>63,570</b>	<b>-16,607</b>	<b>5,733</b>	<b>52,696</b>	<b>55,576</b>	<b>-2,880</b>	

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 EARMARKED RESERVES

Earmarked Reserves	Balance at 1 April 2015 £000	2015/16 Movement		Balance at 31 March 2016 £000	May 2015 Forecast Balance at 31 March 2015 £000	Change in Provision Outturn Closing Balance to May Forecast £000	Commentary
		Contributions from Reserve £000	Contributions to Reserve £000				
<b>Other Reserves</b>							
<b>Insurance Reserve</b>	<b>4,516</b>			<b>4,516</b>	<b>4,516</b>		
<b>Capital Reserves</b>							
Capital Reserve	23,335			23,335	23,335		This reserve has been established for the purpose of financing capital expenditure in future years. Contributions include £2m from the Public Health Reserve for use on the Children's Homes project. This reserve has been established to facilitate, through forward funding, the timely provision of infrastructure that supports planned growth. This reserve was created as part of the 2008/09 budget setting process to meet the costs of borrowing for increased funding for the capital programme. Similar contributions are to be made each year with draw downs being required as costs are incurred.
Rolling Fund Reserve	2,541	-2,541					
Prudential Borrowing Reserve	8,898	-203	950	9,645	9,645		
<b>Total Capital Reserves</b>	<b>34,774</b>	<b>-2,744</b>	<b>950</b>	<b>32,980</b>	<b>32,980</b>		
<b>Cash Flow Reserves</b>							
Budget Reserve - 2013/14 to 2016/17	8,806	-4,746	2,896	6,956	6,956		This reserve is being used to manage the cash flow implications of the variations to the Medium Term Financial Plan.
<b>Total Cash Flow Reserves</b>	<b>8,806</b>	<b>-4,746</b>	<b>2,896</b>	<b>6,956</b>	<b>6,956</b>		
<b>Total Other Reserves</b>	<b>48,096</b>	<b>-7,490</b>	<b>3,846</b>	<b>44,452</b>	<b>44,452</b>		
<b>Total Reserves</b>	<b>111,666</b>	<b>-24,097</b>	<b>9,579</b>	<b>97,148</b>	<b>100,028</b>	<b>-2,880</b>	

**Provisional Revenue Outturn 2014/15**  
**CABINET - 20 October 2015**  
**General Revenue Balances**

Date	Forecast 2014/15		Budget 2014/15
	£m	£m	£m
General Balances: Outturn 2014/15	22.247		17.517
County Fund Balance	<hr/> 22.247		<hr/> 17.517
Planned Contribution to Balances	2.000		2.000
Planned Contribution from Balances			
<b>Original forecast outturn position 2014/15</b>	<hr/> 24.247		<hr/> 19.517
<b>Additions</b>			
Underspend on Strategic Measures	<hr/> 0.000		<hr/> 0.000
<b>Calls on balances deducted</b>			
Total calls on balances	<hr/> 0.000		<hr/> -2.000
<b>Automatic calls on/returns to balances</b>			
Transfer to Efficiency Reserve and Budget Reserve approved by Council 14 July 2015	-4.700	-4.700	
	<hr/> 0.000		
<b>Additional Strategic Measures</b>	<hr/> 0.000		
<b>Other items</b>	<hr/> 0.000		
<b>Net General Balances</b>	<hr/> 19.547		<hr/> 17.517
Severe Weather Recovery Scheme Grant Funding received in 2013/14	3.039		
less planned use of grant for schemes in 2014/15	-0.989		
less planned use of grant for schemes in 2015/16	<hr/> -2.050		
<b>Remaining balance</b>	<hr/> 0.000		
<b>Total Balances including Severe Weather Recovery Scheme Grant</b>	<hr/> 19.547		<hr/> 17.517
<b>Total Gross Expenditure Budget</b>	<hr/> 831.083		<hr/> 831.083
<b>Balances as a % of Gross Expenditure</b>	2.35%		2.11%
<b>Net Balances</b>	<hr/> 19.547		
<b>Calls on / returns to balances agreed but not actioned</b>	<hr/> 0.000		
<b>Calls on / returns to balances requested in this report</b>			
<b>Forecast Variation at Year End</b>	<hr/> -5.880		
Less forecast directorate overspend (as set out in Annex 1)			
Add estimated underspend on Strategic Measures			
<b>Forecast Outturn position</b>	<hr/> 13.691		

**Financial Monitoring and Business Strategy Delivery Report**  
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**Fees and Charges**

1. The County Council's Archaeology Team proposes to introduce new charges for several non-statutory services which the County Council currently provides free of charge but is under no formal statutory obligation or duty to provide. The charges have been calculated on a simple cost recovery basis and would apply to the following: Responding to requests from Solicitors involved in property purchase who have requested specific information as part of a search; providing initial site specific advice to the various utility providers; and providing confirmations to developers at the end of a project that all necessary archaeological fieldwork has been completed. The Team also proposes to charge for

The proposed charges are as follows:

- Letters responding to property consultations from Solicitors: £50
- Letters responding to initial Utility Company consultations: £50
- Letters responding to requests from developers to sign off the completion of archaeological field work: £50
- Charges for monitoring:
  - o Two or less visits £50
  - o Three to Five visits £100
  - o More than Five visits £150